

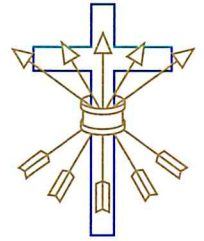
WADDESDON CHURCH OF ENGLAND SCHOOL

School Lane Waddesdon Aylesbury Buckinghamshire HP18 0LQ

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Headteacher: Matthew Abbott



Dear Parents/Carers

We are sure you will agree that attendance at school is very important, with you, we work hard to ensure that all students are able to attend Waddesdon School.

Research has shown that students who have high attendance rates achieve higher GCSE results, showing a direct link between attendance and academic success. We expect students at Waddesdon to have an attendance rate of at least 97%.

If a pupil has an attendance record of 90%, this is equivalent to missing one half day every week or the equivalent of four school weeks of lessons in the school year. If a student in Year 7 continues to have a 90% level of attendance, this is equivalent to missing one half of a school year, when they come to sit their GCSE examinations.

Every School Day Counts



Every Minute Counts

LATENESS = LOST LEARNING

(Figures below are calculated over a school year)

5 Minutes late each day	3 days lost!
10 Minutes late each day	6.5 days lost!
15 Minutes late each day	10 days lost!
20 Minutes late each day	13 days lost!
30 Minutes late each day	19 days lost!

Be at the classroom on time and ready to learn!

During the course of the year we will, if necessary, be contacting you to discuss your child's attendance if their percentage attendance is a cause for concern or we have unexplained absences. If we do contact you, we would like to reassure you that we wish to work with parents/carers and your child to find ways to improve their attendance. There may be occasions when we request to see evidence such as medical appointments; please be assured that this is part of our standard procedure.

Whilst we recognise that pupils do suffer from illnesses or are unwell, we want to work with you to encourage pupils to attend school, in order to achieve at least 97% attendance in the school year. If you have any concerns about your child's attendance, please contact your child's form tutor in the first instance.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J Sturla', written in a cursive style.

James Sturla
Assistant Head Teacher