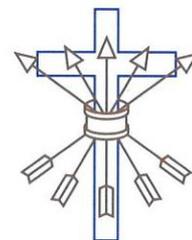


WADDESDON CHURCH OF ENGLAND SCHOOL

School Lane Waddesdon Aylesbury Buckinghamshire HP18 0LQ

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Headteacher: Matthew Abbott



4th September 2019

Dear Parents/Carers

We are writing to outline the arrangements for dropping off and picking up your children at the start and end of the school day. The main reason for doing so is to ensure the safety of all children at our two schools and to support members of staff who carry out duties at the end of the day.

As you may be aware, the access roads to our schools are narrow and highly congested. As well as causing on-going frustration to local residents for whose patience and forbearance we are very grateful, this situation requires adherence to the established system outlined below:

- Before school no cars should park in School Lane as this prevents the buses from parking safely to allow students to disembark
- After 3pm no cars (with the exception of taxis) should enter School Lane since the buses which pick up the secondary school children have arrived by this time
- Between 3.10pm and 3.20pm the secondary school children are supervised onto the buses
- At 3.20pm the school buses depart, followed by the cars from all three schools which have been waiting up to this point
- Once all the cars have departed, parents who are waiting to enter School Lane are directed to proceed to pick up the pupils from the primary school. This is usually by 3.30pm.

If you need to pick up your child and are unable to wait, we would ask that you park away from the school and walk to meet your child at the school. If not, you will need to wait, which we do know can inevitably cause frustration. However, we know that parents understand why we have to operate the system outlined above. With more than 1,000 children attending the schools and with no plans by the Council for a new access road, there is no other alternative at this present time.

Please can we respectfully ask that if you are reminded by a member of staff to follow this system, you remember that they are carrying out their duty on behalf of the two schools and to ensure the safety of the children. In the highly unusual event of there being any dangerous driving or abusive behaviour, we will always refer these incidences to the police. Sixth Form students who do not abide by the Highway Code are banned from bringing their cars to the secondary school.

Thank you for your support and for your patience. It is greatly appreciated.

Yours sincerely

Laura Forchione
Headteacher, Waddesdon Village Primary School

Matthew Abbott
Headteacher, Waddesdon CE School