



11<sup>th</sup> January 2024

Dear Parent/Carer

## **Year 11 Parents' Evening on Thursday 25<sup>th</sup> January – in person in the school hall**

I would like to invite you to attend Year 11 Parents' Evening on Thursday 25<sup>th</sup> January, 3.45pm to 5.15pm and 5.45pm to 7.30pm. This is an important annual event which provides you with an opportunity to speak with different subject teachers. To make it as meaningful as possible, you will receive your son/daughter's school report on Wednesday 24<sup>th</sup> January 2024. This report will include the results of their mock exams sat in the last two weeks of the Autumn term.

Although the evening takes place at school, we will be using our online appointment booking system to allow you to choose your appointment times with teachers. You will receive an email confirming your appointments.

Appointments can be made from Monday 15<sup>th</sup> January at 8pm and the system will close on Tuesday 23<sup>rd</sup> January at 11pm. **Initially you will only be able to book appointments with five teachers.** If your child is taught by more than one teacher in a subject, please only make an appointment to see one of those teachers.

**When making your booking, select the manual booking process so that you can choose your first five teachers. The automatic booking process might not choose the subjects you would like to prioritise.**

From Friday 19<sup>th</sup> January at 3.30pm you will be able to book further appointments depending on availability. Should you wish to make any changes after Tuesday 23<sup>rd</sup> January, please contact the school office.

Please visit <https://waddesdon.schoolcloud.co.uk> to book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

Parent/Carer First Name  
Parent/Carer Surname  
Student's Date of Birth

Although most browsers and operating systems will work, we recommend that you use the Google Chrome browser. If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf.

Yours sincerely

Mr Maciejewski  
Head of Year 11