



WADDESDON

CHURCH OF ENGLAND SCHOOL

CARETAKER

PERSON SPECIFICATION

Personal Attributes required (on the basis of the job description)	Essential (E) or Desirable (D)	To be identified by: (eg application form, interview, reference etc)
Education & Qualifications A good basic level of numeracy and literacy skills Willingness to undertake and participate in ongoing training	} E	App/Int
Experience General practical skills and/or maintenance experience Caretaking in a school or similar environment Maintenance experience	E D D	App/Int/Ref App/Int App/Int/Ref
Knowledge Basic understanding of health and safety Knowledge of cleaning procedures required to meet specified standards	E D	App/Int/Ref App/Int/Ref
Skills/Abilities Ability to work as part of a team Ability to work in accordance with the school's health and safety policies and the code of safe working practice for caretaking premises staff Ability to work to deadlines Ability to work on own initiative Ability to lift and carry items Ability to communicate well Ability to respond calmly to emergencies	} } E }	} } App/Int/Ref }
Work Circumstances Ability to respond outside of normal hours to occasional call-outs Must have a flexible approach to working hours, especially to working evenings and some weekends, covering holidays and sickness during weekdays when required	} E	} App/Int

<p>Professional Values for all Staff</p> <p>Strong commitment to the school's safeguarding and child protection policies</p> <p>Wholehearted commitment to supporting the school's culture, values and ethos</p> <p>High levels of professionalism</p> <p>Strong commitment to ensuring high standards in own work and the work of others</p> <p>Strong commitment to safeguarding</p> <p>Unshakeable belief in the ability of all children and young people to achieve and to overcome obstacles to their learning</p>	<p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p> <p>E</p>	<p>}</p> <p>}</p> <p>}</p> <p>App/Int/Ref</p>
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September 2025