



WADDESDON

CHURCH OF ENGLAND SCHOOL

IDENTIFIED BY OFSTED AND SIAMS AS “OUTSTANDING”

Teacher of English

Job Description

Non-Contact Allowance: 8 hours per fortnight (10 hours for an ECT) pro rata

The post holder will be directly responsible to the Subject Leader for English

1. **Core Purpose:** to provide inspirational teaching of English across all key stages in order to promote the highest standards of learning, progress and achievement from students of all abilities.
2. **Planning**
 - Plan lessons and sequences of lessons to build and secure subject knowledge and skills, in accordance with departmental policy, schemes of work and exam specifications.
 - Contribute to the development of schemes of work, learning resources and departmental policies as reasonably required by the Subject Leader
 - Plan lessons which are appropriately differentiated to ensure that students of all abilities learn effectively and make maximum progress.
 - Design opportunities for students to develop their literacy, ICT and thinking and learning skills.
3. **Teaching and Learning**
 - Teach English across all key stages, as required by the Headteacher.
 - Teach challenging and motivating lessons which inspire students to learn and to make progress to their full ability.
 - Follow departmental policy for teaching, learning and assessment.
 - Establish and maintain a safe, well-ordered and purposeful learning environment in which everyone is treated with dignity and respect.
 - Maintain the highest standards of student behaviour in the classroom in order to support effective learning and progress.
4. **Student Achievement**
 - Promote the highest standards of achievement from all students taught.

- Ensure that all students have attainment targets as required by the whole-school target-setting policy.
- Ensure that effective monitoring and tracking of student progress towards their targets is carried out, according to whole-school policy.
- Be accountable for student progress and attainment within the classes taught and develop the most effective strategies in order to secure improvements where necessary.
- Ensure that all reasonable measures are taken to ensure the achievement of agreed targets for the classes taught.
- Ensure that student behaviour and appearance supports learning within all classes taught and conforms to agreed school policy, contributing to high standards across the school.
- Ensure that the lessons contribute to developing students' understanding of their roles as citizens of the school and the local, national and global community.

5. Resource Management

- Manage classroom resources efficiently and effectively in order to support the highest standards of learning. (Classroom resources include ICT, additional teaching support and subject specific equipment.)

6. Personal Qualities

- A high regard for positive relationships, based on mutual dignity and respect.
- An unshakeable belief that teachers can and do make a difference.
- Perseverance, strong moral values and compassion.

7. General

- Work effectively as a member of the subject and year teams and share in the development and spread of good practice.
- Keep up-to-date with developments in teaching and learning strategies appropriate to the subject, maintain a deep and extensive subject knowledge and an enquiring approach to the subject.
- Be a caring and supportive form tutor able to support students' learning, progress and achievement.
- Attend and participate in routine meetings as required.
- Contribute as appropriate to the school's extra-curricular programme and our links with the wider community.
- Actively support agreed school policies and ensure their effective implementation where relevant.
- Carry out tasks as reasonably requested by the Headteacher.

The professional duties of all teachers are set out in the STPC document and describe the duties required of all main scale posts.