



WADDES DON

CHURCH OF ENGLAND SCHOOL

"Waddesdon Church of England School changes pupils' lives for the better." (Ofsted)

GOVERNANCE PROFESSIONAL

Bucks Pay 5: 26-30 FTE £34,319 - £36,975

Actual FTE: 14 hours worked per week, 40 weeks p.a. (paid 45.8 weeks)

0.33 FTE Actual salary £11,406 – £12,289

The school is seeking to appoint a Governance Professional to support the work of the Governing Body for the benefit of the young people in its care. This role will suit someone who believes in public service and the importance of providing a highly professional clerking service. You will care about the education of young people and want to use your administrative, organisational and people skills to make a difference.

We warmly welcome applications from individuals of all backgrounds, experiences, and perspectives, as we know that diversity enriches our community.

Reasons staff enjoy working at Waddesdon include:

- A happy and healthy workplace which upholds the values of dignity and respect for staff as well as students
- Supportive whole school structures, with high levels of care and professional commitment
- An intentional investment in CPD and workplace well-being for all staff members

Waddesdon School is an oversubscribed all ability 11–18 school, set in rural Buckinghamshire. The school is 30 minutes away from Oxford and also within easy commuting distance from Milton Keynes. There are just over 1000 students on roll, including 300 in the Sixth Form.

There are realistic expectations regarding balancing family and leisure time and workload. Governors have recently changed the Admissions Policy to include children of staff members.

We encourage you to contact the school for a phone conversation and to discuss your interest in the post. The OFSTED and SIAMS reports, and our termly newsletter, Waddesdon Voice, will give you a flavour of the culture and ethos of our school. Testimonials from our staff about the culture and ethos of our school can be found on our website in our 'Working at Waddesdon' section.

For more information on the school, please visit www.waddesdonschool.com

Please send applications to office@waddesdonschool.com

Deadline: Wednesday, 14th October at 9am

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The post is subject to an enhanced DBS check, and employment will be conditional upon completion of satisfactory pre-appointment checks. Applicants are invited to view the school's Safeguarding & Child Protection Policy via <https://www.waddesdonschool.com/safeguarding>

We are an Equal Opportunities and Disability Confident Employer. We were awarded a Gold Award by MIND for Workplace Well-being

Only applications on the appropriate Waddesdon CE School teaching or support staff application form will be considered.

